

General Guideline for Applying to Universiti Malaya's Open Channel (SATU) Undergraduate Programs

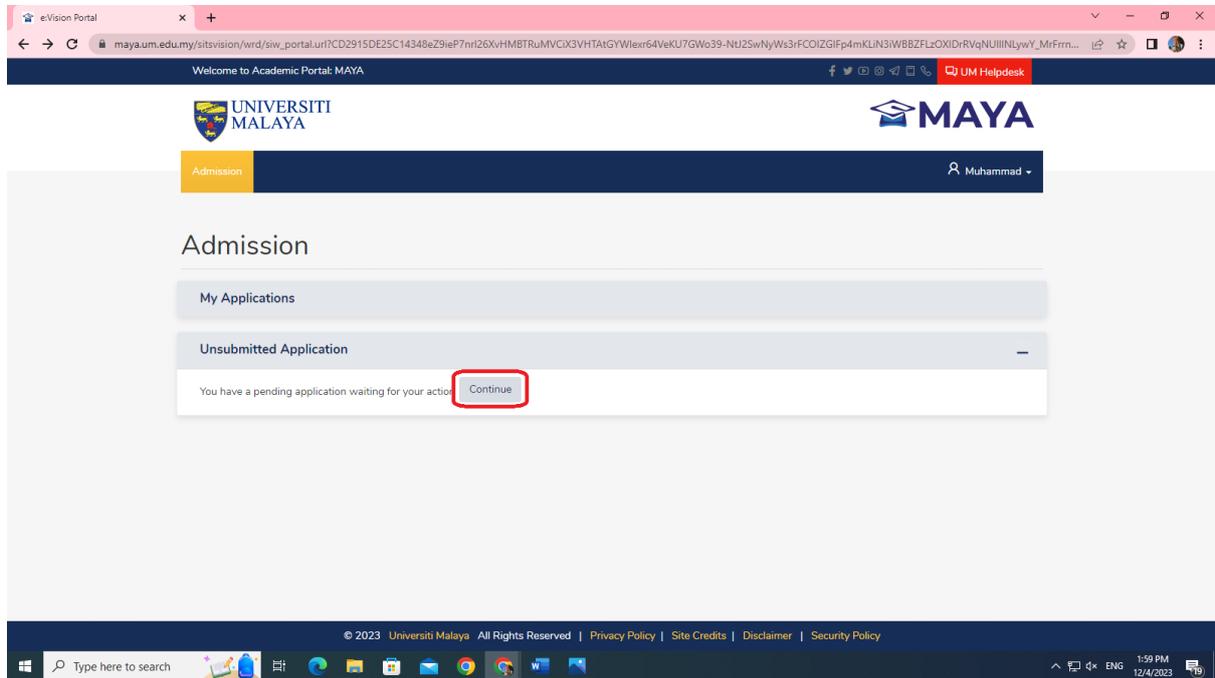
Semester I 2023/24 Academic Session

The application process for the Universiti Malaya's Open Channel (SATU) undergraduate programs comprises the following steps:

- 1. Registration:** Applicants must create an account via <http://maya.um.edu.my> and proceed to create a new application. Once registered, they should log in and select "CONTINUE" under the "Unsubmitted Application" tab in the Admission section.
- 2. Program Selection:** Applicants should select their preferred undergraduate program by choosing "Citizen" as their nationality, "Universiti Malaya's Open Channel (SATU)" as the mode of implementation, and "Undergraduate: Universiti Malaya's Open Channel (SATU)" as the level of study. This will display a list of 78 programs offered via Saluran SATU. Applicants can search for their desired program by adding specific keywords, such as "data," to the search bar.
- 3. Confirmation of Program Selection:** After selecting the desired program, applicants should proceed to apply by clicking the "APPLY" button.
- 4. Personal Details:** Applicants are required to provide their personal particulars in the designated fields and click "SAVE & CONTINUE" upon completion.
- 5. Next of Kin Details:** Applicants must also provide details of their next of kin in the designated fields. If applicable, they should click "ADD ANOTHER NEXT OF KIN" to include additional kin. Upon completion, they should click "SAVE & CONTINUE."
- 6. Academic Qualifications:** Applicants should provide information on their academic qualifications, including selecting the appropriate qualification, year, and grades for SPM/ O-Level/ IGCSE, and providing necessary information for STPM/ STAM/ Matriculation/ Foundation/ High School/ Diploma/ A-level/ Others. They must obtain final results and upload certificates/transcripts. Applicants should also select an English Level Proficiency test, provide the corresponding score, and upload the certificate.
- 7. Other Preferred Programs:** Applicants may add up to three additional preferred programs if they wish.
- 8. Submission and Payment:** Applicants are required to pay a processing fee of RM300 and save the receipt for future reference. They must also read and tick the appropriate boxes in the "Declaration" and "Disclaimer" sections before clicking "SUBMIT" to complete their application.

Step 1: Registration and Account Creation

To begin your application process, you must first create an account at <https://maya.um.edu.my>. Once registered, proceed to the login page and create a new application. Under the Admission tab, select "Unsubmitted Application" and click "Continue" to proceed.



Step 2: Program Selection

On the program selection page, please follow the instructions below:

- Select "Citizen" as your nationality
- Choose "Universiti Malaya's Open Channel (SATU)" as your mode of implementation
- Select "Undergraduate: Universiti Malaya's Open Channel (SATU)" as your level of study

Once you have entered these details, you will be presented with a list of 78 undergraduate programs offered via Saluran SATU. Select your preferred program by clicking on it. In case you're looking for a specific program, you may enter relevant keywords in the search box (e.g., "data" for the Bachelor of Computer Science (Data Science) program).

The screenshot displays the 'Programme Selections' page on the Universiti Malaya website. The page features a search form with the following fields and options:

- Nationality:** Radio buttons for 'Citizen' (selected) and 'Non-Citizen'.
- Mode of Implementation:** A dropdown menu set to 'Universiti Malaya's Open Channel (SATU)'.
- Search Programme:** A text input field containing the keyword 'data'.
- Level of Study:** A dropdown menu set to 'Undergraduate: Universiti Malaya's Open Chan...'.
- Faculty:** A dropdown menu with the placeholder 'Select an Option'.
- Programme Type:** A dropdown menu with the placeholder 'Select an Option'.
- Mode of attendance:** A dropdown menu with the placeholder 'Select an Option'.

Below the search form, the results section shows 'Your Search Results: 1' with a single result: 'BACHELOR OF COMPUTER SCIENCE (DATA SCIENCE)'. The page footer includes the copyright notice '© 2023 Universiti Malaya All Rights Reserved' and the system clock showing '1:37 PM 12/4/2023'.

Step 3: Program Confirmation

After selecting your program, you will see the program details page. Please review the information carefully and proceed by clicking the "Apply" button.

Welcome to Academic Portal: MAYA

UNIVERSITI MALAYA MAYA

Programme Selection

Please select a programme occurrence

You are about to start an application to BACHELOR OF COMPUTER SCIENCE (DATA SCIENCE)

Session	Semester	Mode of Attendance	Start Date	Action
2023/2024	SEMESTER 1	FULL TIME	September 2023	Apply

[Back to Search Results](#)

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1:38 PM 12/4/2023

Step 4: Personal Details

Fill in your personal particulars as required on the space provided. Once completed, click "Save & Continue" to proceed.

The screenshot displays the MAYA Academic Portal interface. At the top, it says "Welcome to Academic Portal MAYA" and "UM Helpdesk". The main header includes the "UNIVERSITI MALAYA" logo and the "MAYA" logo. The page title is "Application Forms" with a "Logout" button. A notification box states: "The application for this programme will end on 25 September 2023". Below this is a navigation menu with icons for "Personal Details", "Next of Kin", "Academic Qualifications", "Other Preferred Programmes", and "Submission". The "Personal Details Form" is active, showing fields for "Applicant Number" (22087700), "Programme Code" (BIMWIHFTST1001 - BACHELOR OF COMPUTER SCIENCE (DATA SCIENCE)), and "Name" (First Name: MUHAMMAD, Surname: ABDUH). A "Save & Continue" button is highlighted with a red box. Below the form is the "Contact Details" section with fields for "Country" (MALAYSIA), "State" (NEGERI SEMBILAN), "Address Line 1" (NO. 4 LROONG SERI MERANTI 7), "Address Line 2" (TAMAN SERI MERANTI), "Postcode" (70000), "City" (SEREMBAN), "District" (SEREMBAN), "Phone Number (Home)" (095555555), and "Phone Number (Mobile)" (019999999). The footer contains copyright information for 2023 and links to "Privacy Policy", "Site Credits", "Disclaimer", and "Security Policy".

Personal Details Form

Personal Details * Required information

Applicant Number 22087700

Programme Code BIMWIHFTST1001 - BACHELOR OF COMPUTER SCIENCE (DATA SCIENCE)

Name *
First Name: MUHAMMAD Surname: ABDUH

Country * MALAYSIA

State * NEGERI SEMBILAN

Address Line 1 * NO. 4 LROONG SERI MERANTI 7

Address Line 2 TAMAN SERI MERANTI

Postcode * 70000 City * SEREMBAN

District * SEREMBAN

Phone Number (Home) 095555555

Phone Number (Mobile) * 019999999

Save **Save & Continue**

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Step 5: Next of Kin Details

Provide your next of kin's details in the space provided. If you have more than one next of kin, please click "Add Another Next of Kin" to add their details. Once completed, click "Save & Continue" to proceed.

The screenshot shows a web browser window with the URL maya.um.edu.my/sitsvision/wrd/SIW_IPP_CRSO. The browser's navigation bar includes back, forward, and refresh buttons, along with search, star, and window icons. Below the browser window, a navigation menu contains five items: Personal Details, Next of Kin (highlighted with a red circle), Academic Qualifications, Other Preferred Programmes, and Submission. The main content area displays the 'Next of Kin Form' with the following fields and values:

- Name: MUHAMMAD ASNAF
- Relationship: FATHER
- Citizenship Status: MALAYSIAN
- Nationality: MALAYSIAN
- Email: ASNAF@GMAIL.COM (with a note: ASNAF@GMAIL.COM is valid)
- Address Country: MALAYSIA
- State: NEGERI SEMBILAN
- Address Line 1: NO. 4 LORONG SERI MERANTI 7
- Address Line 2: TAMAN SERI MERANTI
- Postcode: 70000
- City: SEREMBAN
- Phone Number: 0190000000

At the bottom of the form, there is a button labeled 'Add Another Next of Kin'. Below the form, there are two buttons: 'Save' and 'Save & Continue', with the latter being highlighted by a red rectangular box. The Windows taskbar at the bottom shows the search bar, taskbar icons, and system tray with the time 1:44 PM and date 12/4/2023.

Step 6: Academic Qualifications

Under the Academic Qualification section, provide the necessary information as per the instructions below:

- For SPM/O-Level/IGCSE, select the relevant qualification and provide the year and grades. You may also upload the original certificate/transcript.
- For STPM/STAM/Matriculation/Foundation/High School/Diploma/A-level/Others, provide the necessary information. Please note that final results are required and not the AS results for A-Level or Semester I results for Matriculation/Foundation. You must also tick "YES" under "Have You Completed Your Study?" and upload the relevant certificate/transcript.
- For English Level Proficiency, select the test that you have taken, provide the grade/score obtained and upload the relevant certificate.

The screenshot displays a web application interface for entering academic qualifications. It features three main sections, each with a blue header and a white content area. The first section is for SPM/O-Level/IGCSE, the second for STPM/STAM/Matric/Foundation/High School/Diploma/A-Level/Others, and the third for English Level Proficiency. Each section contains a 'Select Qualification' dropdown menu. The English Level Proficiency section also includes a 'Category' dropdown (set to 'CAMBRIDGE ENGLISH: FIRST (FCE)'), a 'Grade/Score' dropdown, and an 'Upload Certificate' button. A 'Save & Continue' button is highlighted with a red box at the bottom of the form.

Step 7: Preferred Programs

Please note that the program selected under Program Selection is your first choice. Under Preferred Program 1, you can select your second choice of program. You may add up to three preferred programs. If you do not wish to add any preferred program, you may proceed by clicking "Save & Continue".

The screenshot shows a web browser window with the URL maya.um.edu.my/sitsvision/wrd/SIW_IPP_CRSD. The page title is "Other Preferred Programmes Form". The form is divided into two sections: "Preferred Programme 1" and "Preferred Programme 2". Each section contains the following fields:

- Level of Study* (Undergraduate: Sakuran Terbuka UM (SATU))
- Nationality* (Citizen)
- Faculty* (FACULTY OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY)
- Course Type* (COURSEWORK)
- Mode of Implementation* (SALURAN TERBUKA UNIVERSITI MALAYA (SATU))
- Programme Name (Choice 1)* (BACHELOR OF COMPUTER SCIENCE (MULTIMEDIA COMPUTING))

Below the second section, there are two buttons: "Add Other Preferred Programme" and "Remove Preferred Programme". At the bottom of the form, there are two buttons: "Save" and "Save & Continue", with the latter being highlighted by a red box. The browser's taskbar at the bottom shows the time as 1:46 PM on 12/4/2023.

Step 8: Submission and Payment

To complete your application, you must pay the processing fees of RM300. Once payment is made, please save the receipt for future reference. Tick the necessary information under the "Declaration" section (Note: You may not be able to submit if you tick "YES" under "Are you currently pursuing any other course or academic program whether full-time, part-time, off-campus, or distance learning in any institution?"). Under the Disclaimer section, read the statement and tick "I have read, understood, and agree to the above statement" to proceed. Finally, click "Submit" to complete your application.

The screenshot displays the 'Application Forms' page on the University of Malaya Academic Portal. The page header includes the university logo and the text 'Welcome to Academic Portal: MAYA'. A notification box states: 'The application for this programme will end on 25 September 2023'. A progress bar shows the following steps: Personal Details, Next of Kin, Academic Qualifications, Other Preferred Programmes, and Submission. The 'Submission Form' section is active, showing a 'Processing Fee' table:

Year	Semester	Amount Due	Payment Status	Actions
2023	SEMESTER 1	RM 300.00	Awaiting Payment	Pay Online Now

Below the table is the 'Declaration' section with the following questions and radio button options:

- Are you currently pursuing any other course or academic program whether full-time, part-time, off-campus or distance learning in any institution? Yes No
- Have you ever applied to take this course before? Yes No
- If you have applied, did your application succeed? Yes No
- Have you ever registered for this program before? Yes No
- Have you ever opted out of this program before? Yes No
- Have you been terminated from this program before? Yes No
- Do you agree to accept the offer that differs from your list of options? Yes No
- Did you give consent to the following of the application details to other agencies / usage of the Higher Education Ministry? Yes No

The 'Disclaimer' section contains the following text:

I hereby declare that all information provided herein accurate, correct and complete and that the documents submitted along with this application form are genuine.

I undertake to inform the university in writing of any changes to the information already provided and to update the information on this form whenever requested.

I also understand that submission of inaccurate or false data or documents during the application and registration processes will result in revoking admission offers or termination of candidature by the University.

I hereby understand, consent and authorize Universiti Malaya to collect, use, transfer, disclose and/or retain my information (including but not limited to personal data) in compliance with Malaysian Personal Data Protection Act 2010 for the purposes of this application

I have read, understood and agree to the above statement.*

[Submit](#)